APOLLO SCHOOL OF NURSING

Indraprastha Apollo Hospitals, Sarita Vihar, Mathura Road, New Delhi – 110076
| Ph. : 011-26825580 Recognized by Indian Nursing Council & Delhi Nursing Council]
Apollo School of Nursing was established in the year 2001.

The School is recognized by Delhi Nursing Council & Indian Nursing Council.

We offer Diploma in General Nursing & Midwifery Programme of 3 years.

This institution prepares young nursing students as professional nurses to meet the health needs of the individual, family and community.

Students are exposed to various clinical scenario in several key specialties and super specialties like Cardiology, Oncology, Neurosciences, Orthopedics, Pediatrics, Gastroenterology, Transplant, Emergency, Preventive Medicine, Critical Care, Nephrology, Urology and Spine Surgery.

Students are given training in JCI accredited health care setting with advanced technology in providing nursing care to patients.

Students are strengthened with BLS and JCI protocols.

**AIM**

- To prepare nurses as efficient members of the health care team.
- To help student nurses in their personal and professional progress.
- To prepare a strong platform for professional specialization in nursing.
- To prepare student nurses to keep pace with the latest advancement in nursing care.

**SCOPE**

- Training in world class tertiary care hospital.
- Exposure to multispecialty clinical environment.
- Guest lecture by leading consultants.
- Eminent faculty.
- Computer based training.
- 100% job placement on completion of training with rewarding salary & other employee benefits.

**ADMISSION TERMS & CONDITIONS**

**Eligibility Criteria:**

1. Minimum education is class 10+2 with English and must have obtained a minimum of 40%.

2. Any three subjects from the following will be considered for admission apart from English/Physics/Chemistry/Biology/Mathematics/Commerce/Accountancy/Economics/Business Study/Computer Science/Informatics Practical/Word Processing/Multimedia/History/Geography/Civics/Sociology/Psychology/Political Science/Home Science.
3 Students must have passed in all the subjects of class 10+2 (Five subjects as per C.B.S.E policy).
4 Candidates from recognized State & National Open School / Vocational ANM course registered ANM are also eligible to apply.
5 5% of total marks is relaxed for SC/ST category candidates.
6 Admission of students shall be once in year.
7 Candidates should be fluent in English.

ADMISSION PROCEDURE

1 Admission cannot be claimed as a matter of right and the institution reserves the right of admission.
2 Candidate should meet the criteria for admission.
3 Candidate should clear the written exam and interview.
4 All original documents will be verified by the selection committee. Admission of the Candidate is provisional until the verification of the documents is done by concerned educational council / board from which the candidate have passed class 10+2 / ANM.
5 Medical examination will be conducted at Apollo Hospital, IMCL, on payment of Rs.2500/- (subject to change as per management decision).
6 Candidate should be medically fit.

SUBMISSION OF APPLICATION

The Application Form should be carefully filled in by the candidate in her own handwriting. Incomplete application will be rejected.

1. All particulars filled in the Application Form should be clear and legible and submitted with one set of self-attested photo copy and two sets of unattested photo copy of following documents
   a) Class 10th & 12th Mark sheet and Certificates
   b) Class 12th admit card
   c) Birth Certificate
   d) Conduct/Character Certificate
   e) Transfer Certificate/Migration Certificate
   f) If ST/SC/OBC categories, Certificates of Proof
   g) Aadhar Card
h) For immigrants & foreign students, RC / IC / Passport.
  i) Five Recent passport size well groomed photographs in white backdrop
2. Complete Application Form with all essential documents must be submitted by hand/post to the institution on or before the last date
3. The school will not be responsible for any Postal delay
4. Original certificates should not be sent with the Application Form. These should be produced at the time of admission only.
5. Foreign candidates can also apply for the said course. They are required to submit a certificate indicating proficiency in English language & holding equivalent 10+2 standard certificate and equivalency Certificate from Association of Indian Universities, Indian Nursing Council and concerned embassy.
6. The result of Entrance / Selection Test will be displayed on the School Notice Board. Each candidate is responsible to see the Selection List, give written acceptance and deposit fee on or before the stipulated date.
7. The fee once paid will not be refunded in any case
8. False information on Application Form or forgery in any document / certificate may lead to the termination of the candidate at any stage.

COURSE OF INSTRUCTION AND SUPERVISED PRACTICE

The syllabus for the General Nursing & Midwifery Program takes into consideration sound education principle, changing educational needs, latest professional and technological developments and the current health needs of the community. In order to enable students to acquired equal specialized knowledge and skills for providing efficient, comprehensive and qualitative nursing care in the hospital and to the community. The institution follows Indian Nursing Council syllabus which was revised in 2015.
# SYLLABUS

## FIRST YEAR

### I. Biological Science
- 1. Anatomy & Physiology
- 2. Microbiology

### II. Behavioral Science
- 1. Psychology
- 2. Sociology

### III. Nursing Foundations
- 1. Fundamentals of Nursing
- 2. First Aid

### IV. Community Health Nursing
- 1. CHN-I
- 2. Environmental Hygiene
- 3. Health Education & Communication skills
- 4. Nutrition

### V. English

### VI. Computer Education

### VII. Co-curricular Activities

## SECOND YEAR

### I. Medical Surgical Nursing-I

### II. Medical Surgical Nursing-II

### III. Mental Health Nursing

### IV. Child Health Nursing

### V. Co-curricular Activities

## THIRD YEAR (Part - I)

### I. Midwifery & Gynecological Nursing

### II. Community Health Nursing-II

### III. Co-curricular Activities

## THIRD YEAR (Part –II) (Integrated Supervised Internship)

### I. Nursing Education

### II. Introduction to Research and Statistics

### III. Professional Trends &Adjustments

### IV. Nursing Administration &Ward Management

*Medium of instruction is English*
Implementation of the curriculum becomes easier with enhancers and efficient infrastructure that facilitate learning for all kinds of learners. Apollo School of Nursing has well-designed class rooms and practice labs which transform learning into hands-on experience. We are equipped with:

- Well-equipped classrooms
- Common multipurpose hall
- Library
- Audio Visual Aids Room
- Auditorium
- Anatomy and Microbiology Lab
- Nursing Practice Lab
- Advanced Nursing Skill Lab
- Nutrition Lab
- Community Health Lab
- Maternal and Child Health Lab
- Computer Lab
The students are trained in Indraprastha Apollo Hospital, New Delhi, an excellent with multi specialty hospitals with international standard.

The students are credentialed and privileged to be trained and supervised by nursing faculty, clinical staff and nursing leaders of the hospital which promote the student to enhance their clinical competency required in the evolving profession of nursing.
Students are also posted in various affiliated hospitals and community areas for clinical experience under the careful supervision of the tutors. The clinical area where our students are deployed are as follows:

- Lal Bahadur Shastri Hospital (Khichripur, Mayur Vihar Ph.-II)
- Maternal and Child Health Centre (Badarpur)
- Rural Health Training Centre (Najafgarh)
- LNJP Hospital (Daryaganj)
- Tulasi Home/Rehabilitation Center (Mehrauli)

ELIGIBILITY FOR APPEARING IN COUNCIL EXAMINATION

- Attendance of 11 month of the course and overall performance & conduct must be satisfactory.
- Must have minimum of 80% attendance in theory and practical irrespective of the kind of leave/absence.
- The Diploma shall not be awarded till the student completes her clinical community requirements.
- Must secure 50% marks in internal assessment separately in each theory and practical subject.
- The Competency Record Book should be complete.
- Final exam is conducted by Delhi Nursing Council annually at the end of each session.
- Practical examinations are conducted in the clinical/community area.

EXAMINATION GUIDELINES

1. The GNM Programme shall have one regular examination followed by supplementary examination in an year.
2. Minimum pass marks is 50% in each of the Theory and Practical examination separately.
3. Minimum pass marks shall be 40% for English.
4. Student has to pass in theory and practical exam separately in each of the paper.
5. The course should be completed in 6 years. However all previous papers need to be cleared before appearing in the third year final examination.
6. If a student fails in either theory or practical paper she has to re-appear in both.
7. If a student fails, she can be promoted to next year.
8. A student can take any number of attempts with a condition that maximum period allowed to complete the course is 6 years. However all previous papers need to be cleared before appearing in the Third Year final examination.
9. Candidates who are repeating the sessions on account of failure in examination/lack of attendance/medical unfitness/any personal or social reasons will be required to pay fee for the additional years. If the students is not appearing in the final exam and if she repeats the session, she has to pay the full academic fee.

**CERTIFICATION / REGISTRATION**

- On successful completion of the General Nursing & Midwifery course, the student will be awarded Diploma by the Delhi Nursing Council.
- It is imperative to get registered in the Delhi Nursing Council to practice as a qualified nurse and become the member - Trained Nurses Association of India on payment to registration fee.
- Transcript will be issued only on the completion of the course.

**CO – CURRICULAR & EXTRA CURRICULAR ACTIVITES**

The students participate in various co-curricular and extracurricular activities at school and at state and national level. The Student Nurses Association is a nation-wide organization of nursing students. The SNA unit of Apollo School of Nursing actively participates in sports, cultural, educational and social activities at state and national levels. For building the intellectual capacity, the students are facilitated to attend various national and international workshops related to medicine and nursing.
CO-CURRICULAR ACTIVITIES

- Life Skill
- School Health Program
- CPR Training
- Observational
- Awareness Campaign
- Community Posting
- Awareness Campaign

EXTRA CURRICULAR ACTIVITIES

- Diwali
- Freshers Party
- Singing Competition
- Dance Competition
- Lamplighting
- Christmas
- Graduation Ceremony
- Dance
Upon successful completion of the course & registration to the council, the student will be provided service placement in the Apollo hospital. The appointment will be on regular basis with salary and other benefits as per the Institutional scale and policy.

TERMS FOR DISCONTINUATION

1. The school management will not refund any fee if the student discontinues the program due to - Medical unfitness / Failure in Examination / Any social issues / If terminated from institution for any misconduct.
2. Caution deposit will be refunded only after successful completion of 3 year GNM course.

GENERAL RULES AND REGULATIONS

SCHOOL RULES AND REGULATIONS

1. On the day of admission, affidavit by parents / guardians and student regarding abiding the rules and regulations and authorization letter from parents/certifying local guardians with full address, relationship and their photographs attested by parents should be submitted.
2. The discipline of institute must be strictly observed. If any breach of discipline is observed, the student may be fined or expelled from the institute. The fee paid will not be refunded .
3. Students should use courteous and polite language with the members of the school and hostel.
4. Students will not be allowed to carry mobile phone in the classroom, clinical area, community and other field visits Disciplinary action will be initiated against students carrying mobile phones in these areas.
5. Students are not allowed to entertain their family / friends / relatives during school or clinical hours.
6. Internal assessment and class examination are compulsory, to attend except in case of illness, The student can be exempted from these examinations if she produces Medical Certification from staff clinic doctor. They have to write these exams once she resumes her class.
7. A student, whose progress and conduct is unsatisfactory, may be struck off from council rolls without any notice.
8. Student detained in the class on account of failure in examination or due to lack of attendance or medical unfitness will be required to pay fee for the additional year.
9. Student will not be allowed to join any other regular or correspondence course during the period of the GNM course.
10. Ragging in any form is strictly forbidded.
11. Unauthorized absence of students will be informed to the students and also parents or local guardians. At least 3 reminders will be issued with a gap of 10 days. Thereafter legal actions will be taken and cancellation of the name from the institution and council will be decided by the Management and Delhi Nursing Council.
12. All candidates admitted to the course should give an undertaking at the time of admission that she has not been involved in any kind of criminal and unlawful activities in the past.

LEAVE RULES

1. All students are entitled to 4 week annual vacation.
2. Apart from this, all other leaves taken and absenteeism by students appearing for annual exam must be compensated by make up duties, else clearance will not be given at the time of course completion.

HOSTEL RULES AND REGULATIONS

1. Hostel and Mess are compulsory for all the students.
2. Mess fee must be paid to the Warden on or before 15th of every month. Mess fees can be paid together for a period of 6 months. Mess fees is subject to change if warranted
3. Mess is common for all the students under the control of the warden.
4. Cooking is not allowed in hostel rooms.
5. All the meals should be taken in dining room at proper timing.
6. While coming to mess, hostellers must be properly dressed up. Night suits and open/loose hair are not allowed in the mess.
7. Food will be served in the dining hall.
8. No one is allowed to enter the kitchen. Wastage of food, water and electricity is not allowed. Students are not allowed to create any kind of indiscipline in mess.
9. Students are allowed to leave the hostel with permission, only two Saturdays in a month for Night
10. over pass with guardian or parents or they will be sent alone in case consent is given by parents/guardians.
11. Students are allowed to move out of the hostel in the evening after 4.30pm till 7pm on all days except Monday and Friday.
12. Movement of the students outside the hostel must be recorded in the movement register.
13. Only authorized visitors are allowed to visit the students during the visiting hours.
14. Rooms should be kept clean and tidy. Students will be responsible to replace/compensate the items or equipment damaged, lost or broken by them.
15. Proper locks should be put to the cupboards and boxes. Healthy Case, Jewellery and expensive items are not permitted in the Hostel. Institute will not be responsible for any loss of valuable / money.
16. The students will be subjected to dismissal in case of any misconduct or professional incompetence or negligence.
17. In case of gross misconduct, training can be terminated at any time.
18. Management is solely authorized to bring any change in rules and regulations at any time.
19. Moving articles from room to room is not allowed.
20. Articles allotted in the room should be handed over to the Warden when shifting to the room/leaving the hostel.
21. Shifting room without written permission of the Warden is not permitted.
22. Unauthorized meeting among students and other members of the hostel is strictly forbidden.
23. The students will be allowed to stay only with their classmates.
24. The students should be ready to shift the room as directed by the hostel authority for any reason.
25. Unauthorized absence of the student during the Night roll call will be notified to the parents/guardians.
LIBRARY RULES

1. Silence & discipline must be maintained in the Library.
2. Personal books are not allowed inside the Library.
3. Any borrower who fails to return a book within 3 days shall be liable to a fine of Rs.10 for each working day.
4. Each student is entitled to get up to two books issued at a time.
5. If the book is lost or defected the borrower shall replace the book of the same edition or latest edition.
6. The books in the reference section are only available for reference, not for borrowing.
7. Eatables of any kind is not allowed inside the Library.
8. Students are not allowed to use the Library during class hours. They should attend classes.

RULES FOR SICK STUDENT

1. Sick student should submit application to Warden and the same will be forwarded by Warden to the Class Teacher.
2. Sick Leave will be considered only if it is advised by staff clinic doctor or granted by faculty health Incharge.
3. Warden/Health Incharge will visit the rooms of sick students. If there is any problem, the student can consult Principal at any time.
4. The institution is not responsible for any type of disease, mishaps or accidents that student may get during the course of training.
5. Sick student should report to the student Health Incharge and faculty health Incharge.
6. Minor illness will be attended at the hospital. In case of serious illness or the diseases not covered under the Medical Insurance Scheme, the parents/guardian will be responsible.
7. It is essential for guardians or parents to escort their ward during hospitalization.
8. Students suffering from communicable diseases/chronic sick will be sent home for further care and treatment.
The following shall amount to acts of gross indiscipline:

- Physical assault or threat or physical force against any member of the teaching or non-teaching staff or any fellow students or any other persons within the campus.
- Carrying / using / threat to use of any weapon.
- Violation of the status, dignity and honour of any students, any staff policy whether verbal or otherwise derogatory.
- Any attempt of bribing or corruption in any manner.
- Willful destruction of Institutional/Hostel property.
- Creating ill-will or intolerance on religious or communal grounds.
- Causing disruption in any manner to the functioning of Institute.
- Involving in strikes, anti-social activities and any other activities that tarnish the reputation of the school or others.

**DISCIPLINE**

All students have to comply with the current rules and regulations of the School / Hospital& Hostel. Violations, if any, will be dealt with warnings and dismissal from Institute.

**ANTI RAGGING POLICY**

- As per UGC Regulation, 2009 on curbing the menace of Ragging in Higher Educational Institutions, 2009 UGC guidelines have been adopted for Anti Ragging policies and Anti Ragging committee squad has been constituted.
- Ragging in any forms is strictly prohibited.

**ALTERATIONS & AMENDMENTS**

The management reserves the unquestionable right of amending, altering, adding or deleting any provisions of the prospectus including enhancing the fees or amending any other rules. Interpretations of any of the provisions of the prospectus shall also rest with the management and the decision of the management with regard to such interpretation shall be binding on everybody concerned.

*All the matters of dispute shall be subject to Delhi jurisdiction.*
Nursing Team with Group Director Nursing

Faculty of School of Nursing
ALUMNI OF APOLLO SCHOOL OF NURSING
Myself Rendu Ravi a 10th batch student of ASON. It's an indeed and great pleasure to be a part of this esteemed and civilized institution who really groomed me to become an independent person and a registered nurse. ASON has a good training and education facilities which organizes several workshops, seminar and training programs in order to improve the hands on skills among students. I have undergone Diabetes Educator Program and Critical Care Nursing program from Apollo Delhi during my course of study. Hostel life is also wonderful here, Warden who used to treat like a mother. Principal and tutors spend extra time for teaching using updated technology. ASON give outstanding clinical exposure in one of the best hospital. After completion of GNM, I have worked as a Liver Transplant Nurse and was independently able to operate various gadgets like ABG machine and ventilator etc. I achieved a Par Excellence Award during my Graduation Ceremony with my determination, hard work and strong will. Even during my PBBSC at Jamia Hamdard, Director of nursing appreciated my knowledge and skill in front of Principal &Faculty members of Jamia Hamdard. This institution has culminated me and today I am proud to say that I am a Nursing Tutor and also holding a responsible position of SNA Co -advisor It's a matter of great honor and privilege for me to be a part & catalyst throughout the voyage of ASON. I feel overjoyed today that I achieved my pinnacle of success which would not be possible without Director of nursing, Principal and tutors. I personally suggest the booming buddies to join ASON to become a proficient and timid nurse.

It's often said that gratitude is the attitude that takes you to your altitude. “Apollo School Of Nursing” did gave me the altitude to work compassionately and with benevolence. It won't be wrong to say that being an Apollian for 3 years was a dream come true. Apollo School of Nursing has provided me the best nursing education that combines continuous quality improvement; knowledge and current technology and cost effectiveness within a framework that continuously assesses and improves student's performance in learning while rendering compassionate patient care; as per global standards. I was very fortunate to be backed up by well-motivated, sincere and dedicated teachers and faculty, within their wealth of knowledge and experience they've given us the deep-rooted foundations in our fields of study. They have stimulated us to think more critically but to act compassionately. Today when I work as a CTVS Staff nurse, the knowledge and skill I possessed were all thanks to Apollo hospitals and Apollo School of nursing being my first home of nursing education which I'll be forever grateful.
I Kamia Sheron Paul one of Apolloites is proud to be a part of Apollo family. When I joined Apollo School of Nursing, I was bit nervous to stay among people who I had met first time but gradually I started exploring the new path of my life. The friendly but strict atmosphere created confidence in me. The training allowed me to learn in a real world to build my skills and strive and approach things in optimistic way. All my faculties always supported me. Thank you for adding new meaning to my life. At last “Your life is your story, and the adventure ahead of you is the journey to fulfil your own purpose and potential”.

Finding the right path to success at the right time is really very important and for that way I choose Apollo School of Nursing. My roots of nursing started from ASON in a way which made me efficacious towards my dream. The systematic approach towards imparting education at ASON made me competent individual.

Those past 3.5 years not only helped me to broaden my horizon of knowledge on Nursing but also helped me to know the integrity of a patient care and for that I had my teachers during those years. All of them toiled selflessly, sharing their time, energy, talent and knowledge with us. Apart from our academic activities in the class room, we were enriched with clinical exposure to the wards, which were the best classroom to learn our Nursing Skills.

I remember the SNA competitions and activities which placed new challenges to learn new things, to develop our talents and potentials. I used to be SNA Vice President at ASON for the period 2015-16 and represented ASON in various co-curricular activities at state as well as at national level. ASON targets for an overall development of every student, be it education, cultural awareness or practical exposure of Nursing world.

I also reminisce hostel days, a bunch of 50 girls from different states of India, strangers growing slowly into a caring and sharing friends. We supported, nurtured, helped and we grew together in those 3 ½ yrs. Our stay in the hostel was made homely. After finishing my GNM, I worked as a Nursing Officer in Liver Transplant ICU at Apollo Hospital, Delhi and later on, I pursued my higher education from Pt. BD Sharma, University of Health Science, Rohtak. Currently, I am working as a Nursing Tutor at Metro College of Health Sciences and Research. I am highly indebted to my Nursing Director Capt. Usha Banerjee and Principal Mrs. Maryline Flinski for given us meaningful opportunity for our professional development and instilled in us a passion for nursing as a profession. I would like to thank all the teachers and staff of ASON, who are still there and who were formerly working as well. Lastly I would like to quote some lines about Nursing...

Mujhe garv hain dusre
ke dard ko samajhne ka
Mujhe garv hain kisi ki
nisvarth seva karne ka Mujhe
garv hain bina rishte ke ek
rishta nibhane ka Mujhe garv
hain ek nurse hone ka

Proud to be an
APOLLOITES!
# DIPLOMA IN GENERAL NURSING AND MIDWIFERY

## FEE PARTICULARS FOR THE YEAR 2020 - 2023

<table>
<thead>
<tr>
<th>S.N.</th>
<th>DETAILS</th>
<th>GNM ANNUAL FEE (Rs.)</th>
<th>REMARKS</th>
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<tr>
<td></td>
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<td>1ST YEAR</td>
<td>2ND YEAR</td>
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<tr>
<td>1</td>
<td>Admission fees</td>
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<td>Academic Fee</td>
<td>38300</td>
<td>39000</td>
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<tr>
<td>3</td>
<td>Medical Insurance/ vaccine</td>
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<td>2500</td>
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<td>4</td>
<td>co- curricular activities</td>
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<tr>
<td>5</td>
<td>School &amp; Hostel maintenance</td>
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<tr>
<td>6</td>
<td>Uniform</td>
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<td>7</td>
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<td>Affiliation fees</td>
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<td>DNC Examination Fee</td>
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<td>Plus Caution deposit</td>
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<td>Hostel Fees</td>
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</table>

* Mess Fees: **Rs.1850/- + GST additional** per month Subject to change if warranted. Mess fees can be paid together for a period of 6 months.

* Students who are repeating the session on account of failure in examination/ lack of attendance/Medical unfitness/Any personal and Social reasons will be required to pay fees for the additional years.

* School Management will not refund any amount including caution money deposit, if the candidate discontinued the course for any reasons including Medical unfitness, Failure in Examination or due to any social issues.

* Rs 5000 from caution deposit will be adjusted towards transcript after completion of the course.

* The Affiliation fees, Examination fees, Registration fees, TNAI membership fees are subjected to change as per the discretion of the concerned authority.

* In case of failure in any subjects in DNC examination, Supplementary examination fees will be collected separately.

* The fees once paid will not be refundable in any case.

**Fee to be paid by Demand Draft in favour of “Indraprastha Medical Corporation Limited, New Delhi.”**